



Easy Read: A Guide

Special Educational Needs Early Years Inclusion Service

Support for pre-school children
who have special educational
needs and/or disabilities (SEND)



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In this Easy Read document, difficult words are in **bold**.

We explain what these words mean in the sentence after they have been used.



Some words are blue and underlined. These are links that will go to a website or page which has more information.



Introduction

This document is about the Special Educational Needs Early Years Inclusion Service (SENEYIS).

We support the educational development of pupils with special educational needs and/or disabilities (SEND) arising from one or more identified learning need in the areas of:

- Cognition and learning
- Speech, language, and communication
- Social, behavioural, emotional and wellbeing during their early educational years.

We work with:

- Other EA support services
- External agencies including early education settings/pre-schools and Health and Social Care Trusts
- Public Health Agency
- Families and carers of children.



What does the SEN Early Years Inclusion Service do?



- We support nursery schools, nursery units, non-statutory pre-school settings and playgroups.
- We work together with children, early educational setting staff, parents or carers, and other professionals.



- We provide support for children in early education and pre-school settings who are in their final pre-school year and children who are in their pre-nursery year.
- We also support children who have postponed starting primary school by one year.

We offer families, carers and early education setting or pre-school staff:



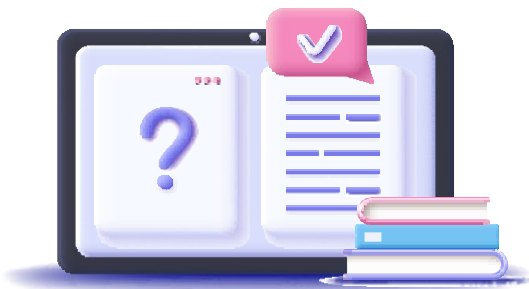
- Information.



- Advice.



- Training



- Guidance.

How to get support



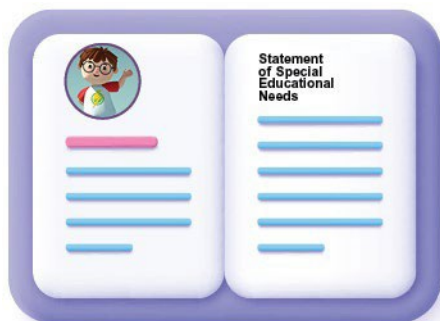
An **educational psychologist** will tell us that a child needs support from us.



Educational psychologists have been trained to understand how children and young people behave and learn.



We can help children and young people with or without a **Statement of Special Educational Needs**.



A **Statement of Special Educational Needs** is a document that describes a child's needs and the special help they should receive.

How is a Child Referred to the SEN EYIS?



- The Early Years Hub (EYH) is the single point of referral to our service.

- A **referral** will be made to SENEYIS if the child has clearly identified learning needs. This is a request for support which includes important information about your child.



- The EYH will notify parents or carers by letter or email if their child has been referred to SENEYIS.



- Referral through the EYH must be made by an EA Educational Psychologist who has received a referral request and report from a Community Paediatrician.
- A referral from the Educational Psychologist can also be made through the nursery school or unit.

Can a parent or carer refer a child to this service?



Parents and carers cannot currently refer a child to SENEYIS.

If you have a concern about your child, you can talk to the teacher or staff at the child's pre-school setting.



You can ask for advice and guidance from a healthcare professional such as a:

- GP
- Health visitor
- Speech and language therapist
- Social worker



You can also phone the Education Authority (EA)

SEN Helpdesk

- Telephone: 028 9598 5960 (Option 2)
- 9am to 5pm, Monday to Friday.

What happens next?



When we hear about your child, we will assign a member of our team to help.

They will:



- Talk to you about your child.
- Talk to pre-school staff who know your child.



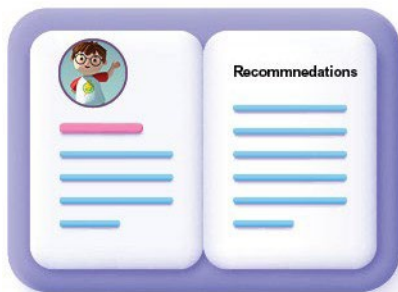
- Our team member will gather information, discuss what early support is available and, in some cases, arrange a home and/or pre-school setting visit to observe your child.
- They will also collect information from the staff in the pre-school setting the child attends.



Once we have all the information, we will provide home and/or pre-school with **recommendations** on how to support your child.

Recommendations are ideas on how to help your child.

This may be in the form of:



- Information and advice about how school staff can help your child in school.



- Guides, videos and training.



- Working directly with your child on learning new skills.

How much support will your child get?



To make sure we give the right support, we will listen to opinions of:



- The child



- School Staff



- Parents or carers



The support we give will be tailored to your child's needs.

Support for your child

The support provided by the SEN Early Years Service may include:



Advice, Resources and Training

- Advice and guidance to parents or carers and early education setting staff
- Signposting to other relevant professionals
- Access to relevant training for parents or carers of children referred to our service.

Pupil Support



- Targeted pupil support may be available to children.
- We also provide advice and guidance when they are moving into primary education.

For more information

You can look at our website:



[SEN Early Years Inclusion Service](#)

If you need more information,
please contact us by:



Phone:

028 9448 2263

OR

Email:

info.seneyishelp@eani.org.uk

